

**Exam. Code : 106002**

**Subject Code : 1468**

**Bachelor of Design 2<sup>nd</sup> Semester**

**COMMUNICATION SKILLS IN ENGLISH—II**

**Paper—VII**

Time Allowed—3 Hours] [Maximum Marks—35

**Note :—** Attempt **five** questions, selecting at least **one** from each section. The **fifth** question may be attempted from any section. Each question carries 7 marks.

**SECTION—A**

1. Explain the importance of Listening skills.
2. What is Feedback ? Write in detail about Feedback skills.

**SECTION—B**

3. What manners should be observed while receiving a Telephone call ?
4. Explain in brief the purpose of Note Taking.

**SECTION—C**

5. Write in detail about component of meaningful and easy conversation.
6. What are the forms of Polite Speech ?

**SECTION—D**

7. Explain the essentials of Spoken English.
8. Mark Stress on the following words. Do any seven :  
Approach, Collect, Beggar, Bucket, Fountain, Glacier,  
Engine, Object(v), Noise, Money. 7×5=35